



Scope of Work Template for Consultants

Project/Consultancy Title: Startup Lead_Post-Earthquake Recovery Project

Project Location(s): Kathmandu with frequent visit to project areas

Finance Department Code: 23518

Background:

Mercy Corps is a leading global organization powered by the belief that a better world is possible. In disaster, in hardship, in more than 40 countries around the world, we partner to put bold solutions into action — helping people triumph over adversity and build stronger communities from within.

Mercy Corps has been operating in Nepal since 2005, implementing programs in food security, agriculture, market development, financial services, girl's education, climate change adaptation and disaster risk reduction. We take a systems-based approach in our programming, with the aim of improving the lives and potential of vulnerable individuals and communities across Nepal. Currently there are four active projects and few proposals in the pipeline.

Purpose / Project Description:

A devastating earthquake of 6.4 magnitude on November 3, 2023 striking Jajarkot District in Karnali Province resulting in 154 fatalities, 366 injuries, and displacement of tens of thousands of people, many forced to endure freezing overnight temperatures outside due to fear of aftershocks. Furthermore, 660 water supply schemes and 42,820 household toilets were affected, along with WASH facilities in 279 schools and 29 healthcare facilities, as reported by MoRED-Karnali. Safe water supply and sanitation are paramount to affected communities. The earthquake exacerbated the vulnerabilities of affected populations, leading to compromised water access, storage and treatment, and in some cases, returning back to open defecation. Given past episodes of diarrhoea and cholera outbreak in affected areas, it is crucial to support the rehabilitation and restoration of water supply systems, construct new schemes, and rehabilitate toilets and handwashing facilities in communities, schools, and healthcare facilities. In this regard, Mercy Corps is implementing a post-earthquake recovery program. It is also anticipating a UNICEF supported project to implement WASH and Nutrition joint recovery project in Jajarkot and Rukum West.

Consultant Objectives:

The purpose of this Consultancy is to provide technical support to feasibility, technical design and developing systems, ensuring quality through monitoring, providing training to relevant team members and providing feedback to the Senior Management. This involves developing the project implementation plan, providing technical support, leadership, and strategic direction to ensure the project meets quality standards in WASH delivery. The task also requires liaising with local authorities and related stakeholders to ensure the project's success. Additionally, the Consultant must ensure the development and application of timely, high-quality, and results-oriented program plans, including strong monitoring systems are developed and applied.

Consultant Activities:

The Consultant will:

- Act as a startup Team Lead for WASH and nutrition recovery program ensuring effective planning and execution of the project startup activities referring to the agreed upon the timeline
- Finalize project documents in consultation with Mercy Corps Nepal and other partners including stakeholders. .
- Develop comprehensive project implementation plans, detailing scope, objective, timelines and resource requirements.
- Work closely with the identified implementing/partners and support in the finalization of the project plan and onboarding of partner staff
- Facilitate orientation to the project team on execution of project activities in the field
- Facilitate implementing partner for preparing detail implementation guideline and detail implementation plan



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- Establish necessary coordination with the relevant stakeholders including municipal and local authorities.
- Facilitate the weather friendly and accessibility audits of the WASH/Shelter facilities at the project sites.
- Provide technical support to implementing partners to set standard design, drawing of the project activities.
- Provide technical expertise and guidance to ensure the WASH interventions are effective and sustainable
- Ensure quality assurance of the WASH infrastructures as per donor (or any other relevant) quality standards
- Set strategic priorities and ensure the project adheres to best practices and UNICEF guidelines for WASH delivery
- Collaborate with local authorities, NGOs, and other stakeholders to facilitate project implementation
- Develop and implement strong monitoring systems to track project progress and outcomes

Ensure program plans are timely, high-quality, and focused on achieving measurable results

Consultant Deliverables:

The Consultant shall submit

- A detailed startup work plan including roles and responsibilities and timeline
- Inception report, deliverables as agreed upon in the workplan, field visit reports, meeting notes from the stakeholder meetings and consultations
- A detailed handover note to the designated Project Manager/Lead

Timeframe / Schedule:

The duration of this Consultancy will be 35 days spread over the period of 2 months; 1 June - 31st July 2024. This will be executed in two different strategies. First 5 days with June to support the kickoff of the Recovery program that will also involve field visit and 30 days finalization of the contract with Unicef.

The Consultant will report to:

Director of Programs

The Consultant will work closely with:

Relevant Mercy Corps Program Managers, Field implementing partners, field staff etc..

Required Experience & Skills:

- 10 years of experience in the relevant technical fields with 5 years specific on WASH
- Bachelor degree in Civil Engineering, Masters degree preferred.
- Demonstrated experience in designing and implementation of community Water Supply Sanitation and Hygiene Projects working
- Solid experience in undertaking technical survey, design, preparation of Bill of quantity for different technology on water supply system
- Preferred previous working experience with international NGOs and aware of compliances with UN system

Diversity, Equity & Inclusion

Achieving our mission begins with how we build our team and work together. Through our commitment to enriching our organization with people of different origins, beliefs, backgrounds, and ways of thinking, we are better able to leverage the collective power of our teams and solve the world's most complex challenges. We strive for a culture of trust and respect, where everyone contributes their perspectives and authentic selves, reaches their potential as individuals and teams, and collaborates to do the best work of their lives.

We recognize that diversity and inclusion is a journey, and we are committed to learning, listening and evolving to become more diverse, equitable and inclusive than we are today.

Equal Employment Opportunity

We are committed to providing an environment of respect and psychological safety where equal employment opportunities are available to all. We do not engage in or tolerate discrimination on the basis of race, color, gender identity, gender expression,



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religion, age, sexual orientation, national or ethnic origin, disability (including HIV/AIDS status), marital status, military veteran status or any other protected group in the locations where we work.

Safeguarding & Ethics

Mercy Corps team members are expected to support all efforts toward accountability, specifically to our stakeholders and to international standards guiding international relief and development work, while actively engaging communities as equal partners in the design, monitoring and evaluation of our field projects. Team members are expected to conduct themselves in a professional manner and respect local laws, customs and MC's policies, procedures, and values at all times and in all in-country venues.